



RESIDENTIAL APPLICATION for BEECHVIEW MANOR

1926 Pauline Avenue | Pittsburgh PA 15216 | T: 412.571.2999 | F: 412.571.9209



THIS APPLICATION IS FOR INDEPENDENT SENIOR LIVING

Applicants must be 62 years old or older, or if wheelchair bound, can be younger than 62 years of age.

We are required to establish eligibility according to HUD regulations.

NOTE: All information on this application will be kept strictly confidential and will need to be VERIFIED at the time the application is processed.

DATE YOU ARE COMPLETING THIS APPLICATION:		THIS SECTION IS FOR OFFICE USE ONLY:	
		DATE RECEIVED IN OFFICE:	TIME OF MAIL POST:
HEAD OF HOUSEHOLD LAST NAME:	FIRST NAME:	MIDDLE INITIAL:	
SOCIAL SECURITY NUMBER:	DATE OF BIRTH (Mo / Day / Year):		
YOUR ADDRESS:	CITY:	STATE:	ZIP CODE:
HOME / CELL PHONE NUMBER:	OTHER PHONE NUMBER:		
SPOUSE / SIGNIFICANT OTHER (S.O.) LAST NAME:	SPOUSE / S.O. FIRST NAME:	SPOUSE / S.O. MIDDLE INITIAL:	
S.O. SOCIAL SECURITY NUMBER:	S.O. DATE OF BIRTH (Mo / Day / Year):		

SECTION 1 INCOME: LIST EACH PERSON/PERSON'S SOURCE OF INCOME AND INCOME AMOUNTS

Person	Source of Income	Gross Monthly Income	Annual Amount
HEAD OF HOUSEHOLD:	SOCIAL SECURITY INCOME:		
HEAD OF HOUSEHOLD:	PENSION INCOME:		
SPOUSE or S.O.:	SOCIAL SECURITY INCOME:		
SPOUSE or S. O.:	PENSION INCOME:		
	SSI:		
	SP:		
	WELFARE:		
	EMPLOYMENT or UNEMPLOYMENT:		
	ALIMONY:		

SECTION 2 ASSETS: LIST ALL ASSETS OF HEAD OF HOUSEHOLD and/or SPOUSE / SIGNIFICANT OTHER

Person <small>(LIST NAME of HEAD OF HOUSEHOLD and / or SPOUSE / SIGNIFICANT OTHER)</small>	Personal Assets	Annual Interest <input type="checkbox"/>
	CHECKING:	
	SAVINGS:	
	CERTIFICATES OF DEPOSIT:	
	SECURITIES:	
	PROPERTY (Selling Value):	
	RENTAL INCOME:	
	IRA / ANNUITY / TRUST / EMPLOYMENT:	

SECTION 3 RESIDENCE INFORMATION:

Are you presently living in a home that you own? YES NO

Do you live in rental property? YES NO

Landlord's Name: _____

Address: _____

Reason for wanting to move: _____

SECTION 4 PERSONAL INFORMATION: (check all that applies to the head of household / applicant)

MARRIED SINGLE WIDOW / WIDOWER

MOBILITY IMPAIRED HEARING IMPAIRED SENSORY IMPAIRED

Any special accommodation you or your spouse may need (indicate below)? YES NO

(for example: grab bars, roll-in shower, strobe light for fire alarm, etc. — if "yes," indicate it on line below)

OPTIONAL: For Fair Housing purposes, please indicate your ethnicity / race:

American Indian / Alaskan Native Asian or Pacific Islander Hispanic Black Caucasian

NOTE: This is a **PRELIMINARY APPLICATION** and it does not obligate you to rent an apartment at Beechview Manor, nor does it guarantee or obligate Beechview Manor to rent an apartment to you. This application is intended solely to determine residence eligibility. Once reviewed, we will contact you.

SECTION 5 FEDERAL LAW SCREENING: ALL QUESTIONS BELOW MUST BE ANSWERED

Federal Law requires that managers of Federally-funded housing screen applicants for criminal activity, drug/alcohol abuse and sex-offender registration. All applicants or family members who may reside at Beechview Manor must answer the questions and sign below indicating truthfulness of statement.

Under Federal Law, Beechview Manor has the right to deny review on this application to anyone who does not provide complete and accurate information on this form, or who do not consent to a criminal background check. Denial of residency because of inaccuracies or non-consent are following the Fair Housing and Equal Opportunity provisions.

- 1. Have you ever been evicted from a Federally-assisted housing site for drug-related criminal activity within the past five (5) years? YES NO
- 2. Do you currently abuse illegal drugs, prescription drugs or use alcohol? YES NO
- 3. Are you currently subject to a lifetime registration requirement under a State sex offender registration program? YES NO
- 4. Have you been convicted of any drug-related crime within the past five (5) years? YES NO
- 5. Have you had a felony conviction within the past five (5) years? YES NO
- 6. Have you been convicted of any crime involving fraud / dishonesty within the past (5) years? YES NO
- 7. Have you been convicted of any crime involving violence within the past five (5) years? YES NO
- 8. Are you currently charged with any of the above criminal activities? YES NO
- 9. Please list all states in which you have lived or have held licenses to drive and include your drivers license numbers:

10. Have you ever been known by another name? If yes, please list the names below (including maiden names or alias):

BY SIGNATURE BELOW, THE APPLICANT HEREBY CERTIFIES THAT THE INFORMATION ABOVE IS TRUE AND CORRECT.

I hereby authorize law enforcement agencies to release criminal records and / or sex offender registration information to Beechview Manor, a public housing authority, or to an agency contracted by Beechview Manor who will conduct financial and criminal background checks.

Applicant's Signature: _____ **Date:** _____

Manager's Signature: _____ **Date:** _____

APPLICANT / TENANT CONSENT

The undersigned applicant(s) and co-signer(s) hereby consent to allow Beechview Manor, itself, or through its designated agents or employees, to obtain a consumer report on each applicant(s) and verify each of our credit and employment information for the purpose of determining leasing viability. We also agree and understand that the owner and its agent / employees may obtain additional consumer reports on each applicant(s) whether consumer reports were requested. The names and the addresses of any consumer reporting agency that provided such reports shall not be indicated

Applicant's Signature:

Date:

Applicant / Co-signer:

Date:

This form can be found online at <http://beechviewmanor.org/forms/>

However, for the safety and security of your personal information,

THIS FORM CANNOT BE COMPLETED ON-LINE

Please download and save this PDF file (Beechview Manor Residential Application) to your computer, print it out, complete all sections on all four pages, then sign where indicated and mail / return it to:

**Beechview Manor
1926 Pauline Avenue
Pittsburgh, PA 15216**

We do business in accordance with the Federal Fair Housing Law.

Beechview Manor Apartments shall not discriminate against any person because of race, color, religion, sex, sexual orientation, familial status, national origin or disability.

